



MINUTES
Meeting of the Board of Directors
University High School Board Meeting
Friday, August 25, 2023

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5:00 PM Open Session
Room 108

MEMBERS PRESENT: Nancy Akhavan (Chair), Dominic Dizon, Xuanning Fu, Rajee Amarasinghe, and Brent Woodward.

MEMBERS ABSENT: Saul Jimenez-Sandoval

1. Call to Order/Recognize Visitors

Meeting was called to order at 5:02pm.

2. Approval of the Agenda

The Agenda was unanimously **APPROVED** as submitted.
Amarasinghe - motion / Fu - second

3. Public Comment

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. At this time, anyone present may speak for up to three minutes. Those who wish to speak may **voluntarily** sign in on the Sign-In sheet.

There was no public comment.

4. Executive Reports

- a. Superintendent Report (Hickman):** Superintendent Hickman reviewed the goals for the 2023–24 school year and briefly discussed the reasons for the goals. Superintendent Hickman reported the current student enrollment counts: 9th - 128; 10th - 124; 11th - 124; 12th - 110. She discussed potential marketing avenues to help with enrollment.

Superintendent Hickman report on the restructuring of the office staff to accommodate the growth of the different job areas. She shared the success of new strategic welcoming activities for incoming Freshmen students to help with student retention.

Superintendent Hickman concluded her report with upcoming activities and events for the student body.

- b. **Budget (Bryson):** CFO, Janelle Bryson, reported on the current status of the schools budget. She reported that the school is in stable condition. She reviewed the adjustments to ADA and the cost effects of the lower student body count. She reported on the different restricted and unrestricted funding sources and the time frames of when the funds need to be depleted. She concluded her report with different possible funding sources for the outdoor shade structure.

6. Consent Agenda

All consent agenda items are considered routine by the Board of Governors and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event, the item(s) will be considered following approval of the Consent Agenda.

- a. Approval of the Minutes from June 1, 2023 Meeting
- b. Total Payments Report

The Consent Agenda was unanimously **APPROVED** as submitted.
Dizon - motion / Amarasinghe - second

7. Discussion Items (Including Potential Action Items)

- a. **Unaudited Actuals (voting item):** CFO Bryson reviewed the report with the Board and addressed any questions.

The Unaudited Actuals was unanimously **APPROVED** as discussed.
Dizon - motion / Amarasinghe - second

- b. **Consolidated Application 2023-2024 (voting item):** CFO Bryson reviewed the report with the Board and addressed any questions.

The Consolidated Application was unanimously **APPROVED** as discussed.
Dizon - motion / Amarasinghe - second

- c. **School Achievement Data (discussion):** Superintendent Hickman presented the state testing and Advanced Placement scores from the 23/24 school year.

- d. **Local Indicators Issue from 2022 (discussion):** Superintendent Hickman informed the Board of a reporting error with the 22/23 local indicators report that is provided to the State.

- e. **Updated SARC (discussion):** Superintendent Hickman reviewed the SARC with the Board and discussed different areas of interest.

- f. **Updated Retiree Benefit Policy (voting item):** Superintendent Hickman reviewed the redline policy changes and made adjustments with the recommendations from the Board. The recommendation was made to add: "Once an employee reaches the age of 65, this benefit plan will cease." The redline policy will be provided to the compliance office as written.

The presented redline version of the Retiree Benefits Policy with the addition of the above mentioned verbiage was unanimously **APPROVED** as discussed.

Dizon - motion / Fu - second

- g. **New Board Member (discussion):** Superintendent Hickman sought input from the Board of prospective members.

h. Board Training Information: Superintendent Hickman discussed the mandatory Ethics Training and the platform that will be used to provide the training.

8. Adjournment

Motion to adjourn: Dizon - motion / Amarasinghe - second
The meeting was adjourned at 6:05 pm.

9. Future Meeting: September 7, 2023