



## Membership Meeting Minutes

August 19, 2025

**Attendees:** Karen Hau, AB Mishra, Mitra Bennett, Yan Jiang, Kaye Corneliuson, Florence Cassel, Sarah Dean, Melissa Murray, Raja Rosenhagen, Sabrina Rosenhagen, Renae Ross, Nik Ashjian, Jeffie Hickman, Kristi Costa, Ning Chen, Adam Hogan, Jamie Hogan, Kapil Indoria, Vivian Jones, Grace Li, Suping Liu, Xiyong, Liu, Rebecca Patel, Cynthia Paz, Leila Rofan, Anita Sanchez, Barbara Vaquilar

1. **Call to Order:** Karen called the meeting to order at 6:05 pm.
2. **Welcome & Introductions:** Karen welcomed everyone and thanked them for coming. The Executive Board and Board Members and UHS administration introduced themselves.
3. **Determination of Quorum:** Quorum was met with 11 members present.
4. **Reading and Approval of the Minutes:** *Refer to Board membership meeting minutes of August 19, 2025.*
5. **President's Report:** Karen and Sarah shared and described PA's mission and annual main events (ie, MOTA, Phling; identifying and organizing volunteers and donations for school events and for PA fundraising efforts). Jeffie informed the membership that through its fundraising efforts, PA donated \$48,000 last spring to the school.
6. **Treasurer's Report:** Melissa reported out on behalf of Yan. The 2025-26 budget was reviewed and revenue sources (Give Lively, MOTA, Phling) and expenditures (ie, Awards for 10 seniors annually; Scholarships for UHS to disperse at its discretion for students in need) were described in more detail. The 2024-25 charitable donation back to UHS was significantly larger than usual to accommodate for the 2 fiscal cycles following the pandemic. During those two cycles, PA made conservative adjustments to its budget in order to ensure it maintained an annual account balance with which to begin each fiscal cycle such that all anticipated expenditures would be met regardless of any revenue. The budget for 2025-26 also accounts for the launch of a new ticketing system for MOTA which may impact ticket sale revenues and a potential change in venue and the impact of inflation on Phling net profits. Melissa also reviewed the Statement of Activity (SoA) for August 17, 2025, describing expenditures related to Freshmen Orientation, Back to School Night, MOTA-related advertising (to help UHS offset MOTA program printing costs), Staff Appreciation, Senior Celebration, and Quickbooks for use with accounting.
7. **UHS Report:** Jeffie Hickman reminded parents of CSU Fresno's start date tomorrow and its impact on traffic patterns and parking (ie, not to use the parking lot to the north of campus to drop students off). Tardies for the next few days would be excused to allow for families to adjust. The annual golf tournament in September is cancelled secondary to the onboarding of a new Director of Development. Jeffie also shared that \$25,000 of the \$48,000 PA 2024-25 charitable donation to UHS was used to purchase storage for drama (ie, 2 C Trains to replace \$300/month for PODS). Melissa explained that how UHS spends PA's annual charitable donation is at its own discretion, as needs are continually evolving and to provide UHS with maximal flexibility towards meeting identified needs. Jeffie reminded parents of her Friday weekly emails that celebrate the closing week and provide a forecast of events for the following week. The upcoming US News and World Report rankings for UHS on the local, state, and national levels were shared (*refer to Mrs. Hickman's weekly email and the UHS web site for details*). Nik shared his excitement for his new position and his experience with marketing and technology.
8. **Old Business:** In order to accommodate a Q&A session between members, the Board, and UHS leadership, Karen tabled discussions around agenda items for PA record keeping and a recap of Freshmen Orientation and Back to School night.
9. **New Business:**
  - a. **MOTA Art Contest:** The theme for this year's MOTA is 1920's jazz. The art contest for designing the MOTA program cover (and PA MOTA-related swag such as magnets and stickers) is open to all students. Posters

advertising the contest and providing additional details will be placed around the campus next week. The contest will close in 3 weeks, with students subsequently voting to select a winner. The winner will receive a \$100 visa gift card. All submissions will be featured in the MOTA program.

- b. **MOTA (Fri 10/24/2025):** MOTA will be held in a new venue this fall - Warner's Theater, whose manager is also a UHS parent. Jeffie shared that the former venue, the Saroyan Theater, cost the school almost \$50,000 last year. A new ticketing system for MOTA ticket sales and seating will also be launched this year. All tickets will be electric and ticket sales will occur on campus (through computers) for cash, check or credit card. A SignUp Genius call for MOTA volunteer opportunities (ie, ticket sales, food service during rehearsal, flower arranging and sales, ushering) and donations for food and supplies are forthcoming in September.
- c. **Empty Board Membership positions:** Three positions remain available for membership on the PA Board. All interested parents are encouraged to speak directly with one of the officers after the meeting.

**10. Board Adjournment:** Motion to adjourn ALL APPROVED

Sarah - Motion / Melissa - Second

The meeting adjourned at 6:40pm. The next membership meeting is scheduled for Tuesday, Sept 9, from 6-7pm at UHS.