



Executive Board Meeting Minutes

November 6, 2023

Attendees: Byron Beebe, Tabitha Beebe, Sarah Dean, Renae Ross, Mitra Bennett, Yvette Sanchez, Melissa Murray, Emma Kalmbach, John Gavel, Brenda Riser, Anna Martinez, Sophia Riser, Pamela Stacey

1. **Call to Order:** Byron Beebe called the meeting to order at 5:08pm
2. **Welcome & Introductions:** Byron welcomed everyone.
3. **Determination of Quorum:** Quorum was met with 11 members present.
4. **Reading and Approval of the Minutes:** The minutes were unanimously APPROVED as submitted.
Melissa – motion / Emma– second
5. **Treasurer’s Report:** Sarah updated the Board on the current balances. There is \$19,914.52 in checking, an outstanding deposit of \$23,872.98. We have \$200 in an outstanding check to a scholarship recipient from last year. Emma knows him and will reach out to him. The Estimated cash box balance is \$960 which includes the original \$160 and \$800 in Visa gift cards. We have \$1,775.37 in savings.
6. **President’s Report:**
 - a. **MOTA Updates and Thank You:** Byron thanked the committee for all their help. We had good tickets sales, consistent with last year. Our food system worked well even though the schedule changed. We had a small amount of left overs and were well under budget. When we step up, it goes well! It is wonderful that we have a lot of willing parents. Byron is currently drafting a transition report to guide the committee next year.
 - b. **Phoenix Pfling Planning:** We will receive an email next week with a link to a Sign-Up Genius for lead roles for the Pfling.
 - c. **Board Openings and Appointment Update:** Byron emailed those who said they were interested. He hasn’t received any responses yet. It will be brought up at the parent meeting. Yvette suggested approaching the parents who signed up to help at the Clovis Farmer’s Market.
7. **Old Business:**
 - a. **5 and Up Update:** Pamela reported that the campaign will stay open. In August we will send an email to ask if they want to reup, stop, or increase the amount of their donation.
8. **New Business:**
 - a. **MOTA Initial Impressions Discussion:** There was a round table discussion on the pros and cons of MOTA. Suggestions included having a Head of the Food Committee when the Sign-Up Genius goes out, have errand runners available, that it would be nice to have bouquets for the vocal coaches too, asking for more food on the Sign-Up Genius, having name tags or a sign in table for volunteers, the possibility of serving breakfast, and more clear communication as to who is in charge of what department. There were also issues with the poor print quality of the program. We also need to have more signage so the students can find the water. The Uncrustables were a huge hit and a nice addition.
9. **Adjournment:** The meeting adjourned at 6:02pm