



**Phoenix Alliance Membership Meeting
November 6, 2023**

1. **Call to Order:** Byron called the meeting to order at 6:04pm
2. **Welcome and Introductions:** Byron welcomed everyone.
3. **Determination of Quorum:** Quorum was met at 11 Board Members.
4. **Reading and Approval of Minutes:** The minutes were unanimously APPROVED as submitted
Emma – Motion / Tabitha – Second
5. **Treasurer’s Report:** Sarah updated the members on the budget. We have \$960 in the cash box: \$160 in cash and \$800 in gift cards. There is \$19,914.52 in Checking. We have received a check from the school for \$23,872.98 for MOTA ticket sales. There is a \$200 outstanding check written to a scholarship recipient from last year. Our net checking balance will be \$43,587.50. There is \$1,775.37 in Savings. We have received \$1,019.35 from Give Lively. Our Net Revenue is \$20,483.01.
6. **UHS Report:** Ms. Hickman reported that MOTA was a great success. The Armenian home loved the event and was happy to attend. Some of our musical groups will visit their facility during the holidays. She recommends we have name tags for MOTA volunteers next year to identify those working. She also mentioned all of the upcoming concerts and that AP Tests can still be ordered, but there will be an extra \$40 fee because the deadline has passed. Intersession registration is coming up soon. We will still have school on Monday and Tuesday of Thanksgiving week.
7. **Events Report:**
 - a. **5 and Up Campaign:** Pamela reported that the campaign will stay open but we won’t actively advertise it anymore. The results paid for our Ad in the MOTA program plus made some profit. Tabitha suggested that we roll it out on Back-to-School Night next year.
 - b. **MOTA:** Byron thanked everyone for their help. The parents filled the donation requests almost immediately. Pamela and Sarah stepped up to take lead positions and did a great job. Emma did a great job with ticket sales. We are very thankful for the ticket funds coming back to us from UHS. The number of tickets sold was equivalent to last year. We will increase the amount of food we serve the students next year. Ms. Hickman mentioned that we can serve the breakfast that the school receives next year and they can increase the amount that they receive. Mitra suggested adding breakfast items to the Sign-Up Genius. She also suggested a sign in table for the volunteers. There was general discussion about how to watch the doors and direct people where to go, the need to add more signage, and getting a finalized rehearsal schedule before we set up the Subway deliveries. John thanked Byron for managing all the details of the day.
8. **President’s Report:**
 - a. **Board Opportunities:** There are four positions available. Two people have expressed interest but we have two more positions open. Byron asked for recommendations if anyone knows someone who might be a good fit or be interested.
9. **New Business:**
 - a. **Fall Teacher Appreciation Donation Approval:** We need the parents to approve our changes. We donated 10 vouchers to the luncheon with a value of \$170.
All Approved the donation to the teacher’s luncheon.

Mitra – Motion / John -Second

- b. Tax Preparation Fee Approval:** We had to pay \$925 for the tax preparation which is \$425 more than we planned.

All Approved the extra amount needed for tax preparation.

Mitra – Motion / John – Second

10. Upcoming Event Dates

- a. Winter Vacation:** December 18 – January 2

- b. Phoenix Pfling:** March 2, 2024

11. Next Phoenix Alliance Meeting – Tuesday, December 12

12. Adjournment: Motion to adjourn ALL APPROVED

John - motion / Emma – second

The meeting adjourned at 6:48 pm