



**Executive Board Meeting Minutes  
March 12, 2024**

**Attendees:** Byron Beebe, Sarah Dean, Renae Ross, Mitra Bennett,  
Yvette Sanchez, Melissa Murray, John Gavel, Yan Jiang,  
Emma Kalmbach, Brenda Riser, Sophia Riser

1. **Call to Order:** Byron Beebe called the meeting to order at 5:05pm
2. **Welcome & Introductions:** Byron welcomed everyone and congratulated the Board on the success of the Phling.
3. **Determination of Quorum:** Quorum was met with 9 members present.
4. **Reading and Approval of the Minutes:** The minutes were unanimously APPROVED as submitted.  
Mitra – motion / Brenda – second
5. **Treasurer’s Report:** Sarah reported that we currently have \$52,021.39 after paying the venue. We made \$21,000 in sales at the Phling and there is more coming in.
6. **President’s Report:**
  - a. **Upcoming Budget Discussions** on the Senior Celebration and Scholarships. For the Senior Celebration we have a goal of a gift worth \$50 for each Senior. There are 110 Seniors this year. Last year we served Sal’s food, using Sal’s vouchers and added extra food using a \$300 gift card we had to WinCo. Gifts were wrapped in butcher paper with numbers on them. Students received numbers when they came to the dinner. They had the opportunity to swap gifts afterwards if they wanted. We do have some items from the Phling that can be used as gifts: Fresno State swag, gift cards, beach signs etc. We currently have \$1,000 budget for the event. We will ask for gift donations. We also currently have \$700 in gift cards. Last year for Scholarships we gave \$200 per student to 11 students. Each department picks their scholar.
  - b. **Upcoming Elections:** Since Brenda is retiring, due to having a senior, we can carry the current board on to the next board. The voting will be in May and June. Please let Byron know if you are wanting to fill a certain position.
  - c. **Upcoming Events:** Vintage Days April 19-21<sup>st</sup>. UHS will have a booth and will need volunteers. Teacher Appreciation: May 6-10<sup>th</sup> We will hand out gifts to staff each day and have a luncheon.
7. **Old Business:**
  - a. **Phoenix Phling Preliminary Recap:** We had budgeted \$14,600 for the event and we spent \$13,235 so were under budget. We have a few more things to pay for. The cost for ticket was \$81.00 it may fall to \$75.00 We broke even on ticket sales. If you made a donation to the Phling but didn’t ask for a reimbursement, please let Byron know so he can still account for it and properly plan for the future. We had \$22,013 in revenue. The committee had a general discussion as to pros and cons for the evening. It was loud at times and hard to hear the speakers and the auctioneer. Perhaps next year we can use a sound associated with the theme to get people’s attention for closing the auctions. The MC and Auctioneer set the tone for the event. We did have one item that got mixed up with another item. Mitra suggested that volunteers have a cheat sheet for checkout next year. Melissa requested an auction team debriefing zoom.
8. **New Business:**
  - a. **UHS Yearbook Needs:** UHS wants to put a “thank you page” in the yearbook to thank their sponsors. The cost will be \$275.00. The board unanimously APPROVED seeking payment for the page.

Emma – motion / Yan – second

**9. UHS Report:** Yvette knows people interested in buying the Phling decorations. Some student volunteers got lost and didn't help but others did a great job. The Smittcamp volunteers were great.

**10 Board Adjournment:** Motion to adjourn ALL APPROVED

Emma - motion /Mitra - second

The meeting adjourned at 6:10pm