Organizational Structure of University High School

**Fresno Unified School District**
All charter schools must be authorized by a school district. FUSD is the current authorizer of UHS. FUSD is required to ensure that UHS and its Board follows its charter and all applicable state requirements. FUSD can revoke the UHS charter if UHS fails to follow it or other state laws, but its role is advisory in nature. FUSD has no fiscal control of UHS, no role in school governance and does not have representation on the UHS Board of Directors.

**State of California**
The State provides a set of guidelines and standards all schools are required to follow. The state also provides funding to UHS like all public schools. UHS receives an amount of money per student and we must use this money to fund all school operations (traditionally UHS receives less money than the cost of the education we provide our students).

**California State University, Fresno**
UHS owes its origins to the College of Arts and Humanities. UHS was conceived by Fresno State, but UHS is NOT connected in a fiscal or governance way to Fresno State. UHS’s relationship to CSUF is defined in a series of Operating Agreements. CSUF has leased the land for the school to UHS for 40 years but the school must pay money to operate on the Fresno State campus.

**UHS Board of Directors**
UHS is an independent, public charter school. The Board is the official governance body that ensures compliance with State and Federal laws and the charter, and serves as an advisory body for UHS.

**Head of School**
Directs all school operations and serves as liaison to the Board and school community

**Dean of Students**
Has primary responsibility for school discipline, technology, school data & facilities.

**Phoenix Alliance**
Primary advisory, volunteer, & booster group for UHS. PA supports students and staff through its activities.

**Certificated Staff**

- **Teachers**
  20 Full time teachers with single subject credentials.

- **Counselors**
  Two counselors’ provide counseling services with a 250:1 ratio

**Clerical Staff**

- **Registrar**
  Trustee of student achievement data. Input new students’ grade history & keeps transcripts current. Assists Dean of School with College class registration, independent study students & Cal Pads. Responsible for student withdrawals. Primary banking depositor for UHS & ASB.

- **Office Manager**
  Oversees Office Clerical Staff, Administrative Assistant to Head of School, Liaison to CFO, PA, Development & UHS Board, Responsible for cash flow & personal file management. Monthly Charter attendance & lunch reporting.

- **Chief Financial Officer**
  All financial duties including payroll, accounts payable, budgeting, reporting to Federal, State & local entities, presentation of financial information to all stakeholders.

**Students of UHS**
All students (approx. 480) have a common music experience and the desire to engage in a college prep program